

FROM: Asst/Plans & Development

DATE: 2 July

	TO	INITIALS	DATE	REMARKS
DIR	1	ACC	7/2	* Tell JWC I will try to offer a few words of welcome on 7/13 ACC
DEP/DIR	2	ACC	7-6	
EXEC/DIR	* 3	ACC	7-6	
ASST FOR ADMIN				
ASST FOR OPS				
ASST FOR PA				
ASST FOR P&D				
CH/CSD				
CH/PD				
CH/PSD				
CH/TID				
CH/CIA/PID				
CH/DIA/NPIC				
CH/SPAD				
LO/NSA				

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UNITED STATES GOVERNMENT

Memorandum

TO : Arthur C. Lundahl

DATE: 2 July 1964

FROM :

50X1

SUBJECT: Image Quality Evaluation Program

1. The first meeting of the Image Quality Evaluation Committee will be held on 13, 14, and 15 July in the NPIC auditorium. The regular members of the committee we expect to attend are:

NPIC, Chairman
CIA/DD/S&T, Vice Chairman
Milton Rosenau, Perkin-Elmer
Al Sorem, Eastman Kodak
Dr. F. Dow Smith, Itek Corp.
Calvin McCamy, National Bureau of Standards
Dr. Donald Buckner, Human Factors Research
, NRO
Dr. Wayne Evans, Eastman Kodak
Jack Finley, Data Corp.

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2. In addition to the regular members of the committee I have spoken to Dr. Sidney Drell on the telephone and indicated that I would like, if it is convenient, for him to be present during the first day session. He told me that he would be here if at all possible to work it into his schedule. Also, Dr. Gaven contacted Dr. Wheelon and asked if he would like to be present. Dr. Wheelon's reply was, he would like to come for the first day but that he would prefer not to be on the agenda to speak unless Dr. McMillen who was invited by Col. Howard intended to speak. I asked Col. Howard to tell Dr. McMillen that we would be happy to have him but that we were not planning to place him on the agenda.

3. I would be very pleased and I know the group would appreciate it if you could schedule some time in the morning of the 13th to make some introductory comments to the whole committee. I am attaching for your information a copy of the letter sent to each of the participants and a copy of the work statement. It will be the topic of discussion during this initial meeting.

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JWC/met

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GROUP 1
Excluded from automatic
downgrading and
declassification

17 June 1964

Dear

The initial meeting of the Image Quality Evaluation Program is to be held in Washington, D. C., on the 13th, 14th, and 15th of July, 1964. As soon as arrangements become firm, an agenda will be prepared and forwarded to you. Please inform me as soon as possible if you cannot resolve any conflict with these dates.

The morning session of the 13th will be spent in settling administrative, security, and contractual problems, and in a welcoming address by our Director. The Chairman will also make an opening statement regarding the committee's aims and purposes, and attempt to set the tone for subsequent proceedings. The enclosed memorandum is sent as a preliminary outline of this opening statement. If you have any comments on the content of this memorandum or what it aims to establish, please notify the Chairman in writing. It is hoped that a final cooperative version of this will be prepared before the committee adjourns on the 15th. The memorandum should be treated on an eyes-only personal basis, and should not be shown to or discussed with anyone not associated with this program.

Following the opening session, each participant will be expected to make a formal presentation of the work he has proposed. Comments on the program, as well as its purposes, are appropriate to these presentations. Included should be areas of expected difficulty and uncertainty. If there is a need for cooperative effort, from any or all of the participants, it should be mentioned. The aim here is to acquaint each other with our ideas and programs, and to tighten up the effort by interlocking and overlapping participation. These presentations will be followed by a discussion period from which a concerted plan should emerge. It is important that these discussions be carried out in a spirit of constructive cooperation.

For these meetings, an auditorium will be available. This is equipped with standard visual aids to permit a more detailed development of the formal presentations. Adjacent to this are work areas which can be used for conferences, study, or other work. Secretarial assistance will be available.

In view of the difficulty in obtaining accommodations during the tourist season, it is suggested that reservations be made as soon as possible. If you like, the Chairman can arrange reservations at the Skyline, Marriott, or any place you designate. Please write and state your requirements, particularly your expected arrival and departure times.

Should you wish to contact the chairman, Vice-Chairman, or [redacted] for any purpose, the following numbers should be used:

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[redacted]

The following mailing address is to be used. An inner and outer envelope must be used, the inner marked, "Attention: [redacted]". The outer envelope must be addressed to:

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[redacted]

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with no reference made to [redacted] on this outer envelope.

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Please advise the Chairman of your availability on the dates assigned for the meeting. Any suggestions or recommendations which you believe will aid the committee operation will be gratefully accepted by the Chairman at this time.

Sincerely,

[redacted]

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Chairman, Image Quality Evaluation Program